**Stanton St Quintin Neighbourhood Development Plan Steering Group**

**Minutes of the meeting of 05 August 2019 held in Long View**

**These minutes should be read in conjunction with the August 2019 PowerPoint presentation**

**Present:** Paul Craven (Chair) Elspeth Schwenk, Gil Schwenk, Stephanie Fenton, Graeme Pattison, Roger Starling

|  |  | **Action** |
| --- | --- | --- |
|  | **Apologies** |  |
|  | Hilary Greene, Rosalind Brown |  |
|  | Minutes and matters arising from 17th June |  |
|  | Minutes agreed |  |
|  | No matters arising |  |
|  | Treasurer’s report |  |
|  | Roger reported no change – we have £2600 in the bank. |  |
|  | **Review Draft Framework Document (V5)** |  |
|  | Paul reported that the Draft Document was nearing completion with a bit of tidying up to do at the front end and some filling in of gaps including completion of some policy statements. Within the next fortnight, Paul, Elspeth and Graeme, aim to complete the document to present to Lemon Gazelle for comment, prior to it going to the Council for consideration. | Paul, Elspeth, Graeme |
|  | The Traffic and Transport section of the Draft Document is one of the areas that requires more work and to this end Graeme presented a paper to the committee outlining the impact of traffic and transport on the Parish community. Graeme will revisit the Traffic and Transport section and work on the Policy. | Graeme |
|  | We again discussed whether to re-instate the boundaries of the Parish (see Section 5.6 of the Minutes of 17 June 2019) to the pre -2011 ones or whether we should update the boundaries to include the garage on the A429 and the barn development next door to Stanton Manor. It was decided to leave this decision for the next meeting. | Hilary (for next Agenda) |
|  | We discussed the section on green spaces and decided that more clarity was required on some of the locations and Graeme agreed to define these for the next meeting. | Graeme |
|  | **Next Steps** |  |
|  | Paul then reported on an exchange with WCC regarding the danger to pedestrians when crossing the A429. He was advised to take the issue up with the Area Board, which he did, but this did not pass the criteria of 50 people per hour attempting to cross the A429 per hour for four hours. The discussion with WCC is on the web link below; <https://services.wiltshire.gov.uk/Areaboard/viewmyissue.php?id=7300>To have the introduction of a 30mph speed limit and installation of an appropriate crossing such a Pelican crossing needs the support and monitoring of the PC.We have therefore asked the Parish Council to put the issue on the agenda of the 24th September 2019, when the issue can be discussed as a Parish. At the same meeting the NDP will update the PC on progress to date.  | Paul |
|  | Draft Plan to be presented to Lemon Gazelle on completion. |  |
|  5.3 | From Lemon Gazelle, the plan to go to Wiltshire Council. |  |
|  **6** | **AOB** |  |
| 6.1 | Committee invited to attend the Parish Council Meeting on the 24th September 2019.It was decided to form a subcommittee of Paul Elspeth and Graham to complete the writing of the report, which will then be circulated to all the committee members and LG for comment prior to sending to WCC. Depending on the timing, the date of the next meeting is provisional pending return from WCC of the draft report. As per 5.2 and 5.3 | All |
| **7** | **Date of next meeting.** |  |
|  | 7th October 2019 (provisional) |  |